MANAGEMENT VS LEADERSHIP

DIFFERENCES IN RESPONSIBILITIES

TYPICAL RESPONSIBILITIES[1] (not absolutely exclusive to either management or leadership)	
Management	**Leadership**
1. Implementing tactical actions	1. Creating new visions and aims
2. Detailed budgeting	2. Establishing organizational financial targets
3. Measuring and reporting performance	3. Deciding what needs measuring and reporting
4. Applying rules and policies	4. Making new rules and policies
5. Implementing disciplinary rules	5. Making disciplinary rules
6. Organizing people and tasks within structures	6. Deciding structures, hierarchies and workgroups
7. Recruiting people for jobs	7. Creating new job roles
8. Checking and managing ethics and morals	8. Establishing ethical and moral positions
9. Developing people	9. Developing people and the organization
10. Problem-solving	10. Problem-anticipation
11. Planning	11. Visualising
12. Improving productivity and efficiency	12. Conceiving new opportunities
13. Motivating and encouraging others	13. Inspiring and empowering others
14. Delegating and training	14. Planning and organizing succession

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[1] CMBD. (n.d.). *www.cmbd.org.uk.* Retrieved from
http://www.cmbd.org.uk/CMI%20L5%20resources/Handouts/Leadership_Full_Handout.pdf (pg 4)